

**FIRST PRESBYTERIAN CHURCH, GREENVILLE NC  
MAYFEST FOR MISSIONS GRANT APPLICATION**

**\*\*\* Due March 24, 2017 \*\*\*\***

*If additional space is needed, please attach extra pages, or add spaces after downloading this document.*

**Organization submitting application:**

**Organization mailing address:**

**Organization website:**

**Organization phone #:**

**President/Executive Director:**

**Contact Name (if different from above): Position/title:**

**Contact e-mail (s):**

**Contact phone #(s): office -**

**cell -**

**other -**

**What type of request is this? (*check one*)**

\_\_\_ **Capacity Building** – Capacity building proposals are for enhancing or building the capacity of an organization – actions that improve nonprofit effectiveness by gaining technology, staff training and development, technical assistance for financial systems development, etc.

\_\_\_ **Capital Campaign** - An organized drive to collect and accumulate substantial funds to finance major needs of an organization such as a building, major repair project, or building endowment.

\_\_\_ **General Operating Support** – Your request is not for a specific project but to support all your activities for the fiscal year. These are sometimes known as unrestricted grants.

\_\_\_ **Multi-Year Project** – Make this selection if your proposal will span more than 12 months.

\_\_\_ **Program Support** – A request for funding for a specific program or project within your organization. (Program/project may be existing or new.)

\_\_\_ **Start-up Support** – Start-up support is requested to establish a new organization or project.

Has this organization requested assistance of any kind (donations, grants, funding, supplies, volunteers etc.) from First Presbyterian Church in the past?

When?

What type and amount of support was requested?

Has this organization received assistance of any kind (donations, grants, funding, supplies, volunteers etc.) from First Presbyterian Church in the past? (*List complete as possible*)

When?

What type and amount of support was received?

Applicant Organization's Mission Statement, if applicable (50 words or less):

Number of Employees:

Number of Volunteers:

Total Organization Budget:

Name of Program/Project requesting support:

Brief description of the Program/Project (75 words or less):

Describe your project:

Geographic area served:

Population served by this program/project (25 words or less- include age, race, ethnicity, income level etc.):

**Is this program/project in progress? *or* When will this program/project begin?**

**Is there a termination date? When?**

**Do you seek a long-term relationship with First Presbyterian Church? How long?**

**How would you use our financial support? (also see project budget information below)**

**When is the money needed? (provide or attach, if necessary, an expense timeline)**

**If we can provide only partial funding, what will you do?**

**Where else have you applied for funding?**

**Explain how your program/project will be supported after the funding you request from First Presbyterian is exhausted.**

**How could members of First Presbyterian Church be active as volunteers in your organization? (or, describe how First Presbyterian members have volunteered.)**

**What other organizations/groups support you?**

**Identify any other collaborating programs/organizations:**

**How do you measure the success or lack of success of your program?**

**Name and title of individual submitting this application:**

**Date Submitted:**

**PROPOSED BUDGET FOR PROGRAM/PROJECT**

Distinguish between money anticipated from First Presbyterian and other funding resources if there are other funding sources for the same project. Add up total dollar amounts in each category and note totals at the bottom of each dollar column. *Be as detailed as possible.*

**PROGRAM/PROJECT REQUESTING SUPPORT:**

| List (name) of<br>Program/Project<br>Components | Program/Project<br>Budgeted Costs | Funds from<br>Other Resources | First Presbyterian Funds<br>(if to be applied) |
|---|-----------------------------------|-------------------------------|--|
|---|-----------------------------------|-------------------------------|--|

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
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**Staff Positions**  
(If applicable to project)

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

**Operating Cost Components**  
(If applicable to project)

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

**TOTALS** \_\_\_\_\_

**Additional Budget Comments:**  
Budget information submitted by:  
Date:

**Applications should include the following** (*check each that is sent and include this list with the application*)

- \_\_\_ Copy of IRS tax exemption status (if non-profit)
- \_\_\_ 501(c) 3 organizations submit most recent IRS form 990
- \_\_\_ Organization’s Annual Budget for the *current* year
- \_\_\_ Names and Addresses of Officers/Governing Board
- \_\_\_ Organization’s most recent financial statement
- \_\_\_ Additional information that might be helpful

**How to apply:**

Submit **typed** application and all related forms to Mission Ministry, First Presbyterian Church, 1400 S. Elm St., Greenville, NC 27858

Application deadline: March 24, 2017.

Awards will be announced before September 30, 2017.

Typically organizations are supported for one year. Multi-year and multi-phase projects will be considered.

Organizations receiving funding will submit a minimum one-page report to First Presbyterian Church on the progress of the project and the use of the funds by December 31, 2017. Even if the project is not complete or the funds have not been completely used, please submit the report.