

AGENDA
STATED SESSION MEETING
February 18, 2018
7:00 P.M.

1. Call to Order/ Declaration of Quorum Moderator
2. Opening Devotion Bill Lehman
3. People are Important Moderator/Amanda

Cypress Glen: Beth Clark A-105, Martha Coffman C213, Ben Lattin C120, Margie Wright B318

Spring Arbor: Thelma Flye

ECU Rehab: Joe Sullivan

At Home: Linda Kean, Wilma Piner, Michael Nelms, Hariette White, Sarah Winbourne, Jane Steele

Cleveland Clinic: Ronald Sessoms

McGregor Downs: Jean Klein, Joyce Lewis, Odell Welborn

Vidant Hospital: Betsy Baggett

New Members: Joy & Eric Walker - 01-21-2018

Deaths: Robert Ice, father of Tori Russ - 01-25-2018
Betty Madray, mother of Van Madray - 01-31-2018

4. Communications Clerk
5. Setting of agenda Moderator/Clerk

PROPOSED CONSENT AGENDA

Education Ministry (Elizabeth Swaggerty/Ray Spears)

Approve Youth to sell tickets after both services on February 25 for the barbecue plate lunch on March 2.

Approve Caroline Whaley and Beth Beasley to co-direct Vacation Bible School.

Approve curriculum for Sunday School college class: UKIRK.

Approve Moment for Ministry for Vacation Bible School on May 13.

Administration Ministry (Dorothy Muller/Rob Ables)

Approve building use requests for a) New Hope Presbytery Healthy Boundaries training in Room 202 on November 8, 2018 from 8 a.m. to 4 p.m.; b) New Hope Presbytery Greenville Cluster Clerks of Session Records Review in room 202 on March 5, 2018 from 6:30-8 p.m.; c) Skylar McKee, using the Sanctuary for a student voice recital on March 20 (rehearsal) and March 23 (recital), 2018, from 6:30-8 p.m.; d) The Service League of Greenville for monthly general meetings (Fellowship hall) and monthly board meetings (202) on the first Monday of the month, September through May 9-11 a.m. (general meeting), and the preceding Thursday 9:30-11:30 a.m. (board meeting) and Fellowship Hall four times a year for blanket workshops; e) Terrence Clemons for a family gathering on February 17, 2018 from 3-6 p.m.

Approve Session representatives to the 2018 Church Nominating Committee: Jeri Jackson, Sandy Jackson, Todd Fraley, and Mark Phillips.
Approve Betty Williams, Shelley Basnight, Eric Money, Betty Bailey, and Frances Mallison as members of the 2018 Columbarium Committee.

Mission Ministry (Mark Phillips/Linda Kean)

Approve dates for Mayfest on the attached schedule (**Attachment A**).

Worship Ministry (Sue DeVecchio/Kathleen Randall)

Approve a December schedule of Sunday services for 2018: One service at 11 a.m. on December 2, 9, 16, 23, and 30, with the December 2 service as a congregational participative Greening Service and the December 9 service a choir cantata.

Approve using proceeds from the March 11 Soup/Salad Luncheon to support youth attendees to the Montreat Worship and Music Conference.

Approve having congregation make donations during Lent to support youth attendees to the Montreat Worship and Music Conference in addition to providing Easter lilies for the Sanctuary.

Approve a lingering after the 11:00 a.m. service on March 4 to welcome Rev. David McNeilly as Transitional Pastor and a lingering after the 11:00 a.m. service on March 18 following the Installation Service for Rev. Amanda Hines.

Clerk

Approve minutes for the stated Session meeting of January 21, 2018, the Annual Congregational and Corporation meeting on February 4, 2018, and the called Session meeting of February 4, 2018. (**Attachment B**).

Approve letter of transfer for Linda Shaul to Hilltop United Methodist Church, Sandy, UT.

Moderator

Vote on items in the consent agenda.

6. DISCUSSION AGENDA

Mission Ministry (Mark Phillips/Linda Kean)

Approve date for Mayfest Live/Silent Auction and Golf tournament on April 13, 2018.
Other general discussion about Mayfest.

Membership Ministry (Bill Lehman/Catherine Adams)

Approve Life Touch as the agent for creating a new Member Pictorial Directory. Directory photos will be taken between October 20 and October 30.

7. INFORMATION

Worship Ministry (Sue DeVecchio/Kathleen Randall)

The Ministry requests each ministry to bring contributions to the lingerings on March 4 and March 18.

Mission Ministry (Mark Phillips/Linda Kean)

The Ministry is awarding \$450 from Ministry funds to Dale Kitchin, Ray Spears, and Hunt McKinnon to provide PDA assistance along with Gaithersburg, MD Presbytery to Gatlinburg, TN.

Membership Ministry (Bill Lehman/Catherine Adams)

The Ministry is requesting help from other Session members in providing homebound communion.

There are renovations to the Visitor Table in the Welcome Center.

The Ministry is working on a grief session series sponsored by Stephen Ministry.

Information on new members should go in Focus Flash.

Education Ministry (Elizabeth Swaggerty/Ray Spears)

VBS is June 11-14 (M-Thu). The theme is Daniel in Babylon. Registration is Apr. 29-May 27.

Tables will be set up after the 11:00 service on April 29 and May 13.

Administration Ministry (Dorothy Muller/Rob Ables)

The members of the Building Renovation Committee within Administration Ministry are: Bill Fariior (moderator), Bill Lehman, Gerald McGowan, Pete West, Pam Finch, Peggy Barnes, and Amanda Hines.

- 8. Treasurer's Report Derek Perry
- 9. Other Business
- 10. Next Stated Meeting March 18, 2018, at 7 PM (agenda items due Mar. 4) Clerk
(Devotions: Doug Boyd)
- 11. Adjourn Moderator

Attachment A

IMPORTANT DATES FOR MAYFEST 2018

Saturday, March 10, 9:30 - 11:30 am — Mayfest workday to clean up and inventory storage building.

Saturday, April 7, 9:30 - 11:00 am — Mayfest Planning/Coordination Meeting in Fellowship Hall.

April 21 — May 5 — Use of the Fellowship Hall

— Friday, April 20 — delivery of 30 rented tables.

— Saturday, April 21 — Mayfest workday to set up Fellowship Hall

— We will begin accepting Mayfest items in the Fellowship Hall after Sunday worship on April 22. We will stop taking in items for indoor sales on May 3 at 2:00 pm.

Sunday, April 22 — Use of Room 113 (Godly Play) beginning after Sunday Worship though May 5.

Sunday, April 29 — Use of Room 115 (children’s classroom) beginning after Worship through May 5.

— Mayfest children’s items may be placed in the back corner of the room beginning April 22; however, care will be taken not to block area used for Sunday School.

May 3 — Tents and remaining tables will be delivered and set up.

May 4 — All hands needed to set up outdoor sales.

May 5 — All hands needed for Mayfest event.

Attachment B

SESSION MINUTES
First Presbyterian Church
Greenville, NC
January 21, 2018

The Session of First Presbyterian Church, Greenville, NC, held a stated meeting in the Fellowship Hall at 7:00 pm on January 21, 2018.

Elders present: Rob Ables, Catherine Adams, Shelley Basnight, Doug Boyd, Clay Britt, Jessica Davenport, Sue DelVecchio, Kayce Dilday, Bill Farrow, Todd Fraley, Jeri Jackson, Gail Joyner, Linda Kean, Jason Lee, Bill Lehman, Allen Lyle, Frances Mallison, Suzanne Morrow, Dorothy Muller, Mary Jon Pabst, Mark Phillips, Kathleen Randall, Ray Spears, Greg Steele, Elizabeth Swaggerty, Pete West, Jim Worden, and Jackie Wynne.

Excused: David Webb.

Absent: Carol Cutler, Sandy Jackson, and Will O’Rear.

Others Present: Rev. John (Rocky) Stone, Guest Moderator, Amanda Hines, Associate Pastor, Dick Marks, Clerk of Session, and Derek Perry, Treasurer,

Moderator Stone called the meeting to order at 7:00 p.m.; a quorum was present. Jackie Wynne led a devotional and opening prayer.

PEOPLE ARE IMPORTANT

Illnesses:

Special mention was made for Mary Ann Barnhill, Beth Clark, Martha Coffman, Jerry Cox, Thelma Flye, Michael Horton, Linda Kean, Jean Klein, Margaret Kugler, Ben Lattin, Joyce Lewis, Michael Nelms, Wilma Piner, Ron Sessoms, Jr., Joe Sullivan, Harriet White, and Margie Wright.

Death:

Tamara Chitwood, on December 27, 2017.

Baptisms:

Brewer McKinnon Kee, son of Matthew and Rebecca Perry Kee (grandson of Derek and Georganne Perry), on December 24, 2017.

Eric Wade Jarman (A), on December 24, 2017.

SPECIAL ORDER OF THE DAY

After they had an opportunity to describe their journeys of faith, a motion passed to approve receiving Eric Clark and Joi Phelps Walker into the fellowship of the church by transfer of their letter from First Presbyterian Church, Tallahassee, FL.

Amanda Hines offered a prayer, which included those mentioned under celebrations and concerns.

COMMUNICATIONS

Letters of thanks were received from the Food Bank of Central and Eastern NC for a \$1200 donation, from the Community Crossroads Center for a \$3600 donation, and from Union Presbyterian Seminary for finishing our pledge.

The year-end benevolence contribution report from New Hope Presbytery was received.

The Clerk passed around a signup sheet for devotionals at 2018 Session meetings and a revised list of email addresses to be checked.

MINUTES

Minutes were approved for the stated Session meeting of December 17, 2017, and the called Session meeting of December 24, 2017.

MINISTRY REPORTS

Administration Ministry (Rob Ables/Dorothy Muller)

A motion passed from the Ministry to approve calling a congregational meeting at 10:45 a.m. on February 4, 2018, for the purpose of making a request to the Commission on Ministry to recommend to the Presbytery that the Rev. Amanda Hines be approved for transfer from Disciples of Christ to the Presbyterian Church, USA, and that she be permitted to assume a Designated Associate Pastor position for three years at First Presbyterian Church, pending approval by the Presbytery. Any business for the annual congregational and corporation meeting will also be on the agenda.

The Ministry reported that a survey of all Information Technology is being done, and updates will be coming.

Education Ministry (Ray Spears/Elizabeth Swaggerty)

A motion was approved from the Ministry for the Youth to sell tickets on January 21 for the Youth Pancake Fundraiser on January 27.

A motion was approved from the Ministry to solicit local businesses for Spirit Night fundraisers for the Youth mission trip.

A motion was approved from the Ministry to let the Youth auction their services to the congregation during the spaghetti lunch on February 18.

A motion was approved from the Ministry to have a Moment for Ministry for the Souper Bowl on January 21.

Membership Ministry (Catherine Adams/ Bill Lehman)

The Ministry reported that the annual chili cookoff has been re-scheduled for January 31 at 6 p.m.; that the schedule for homebound communion is being set up, with the next time on February 11; that publication of a new Member Directory is being researched; and that the glass top on the visitor's Table in the Welcome Center is broken and will be replaced.

Mission Ministry (Linda Kean/ Mark Phillips)

A motion was approved from the Ministry to provide \$500 from Mission Ministry funds to support Emily Steele on a mission trip to Haiti June 16-23, 2018.

The Ministry is working on the Mayfest 2018 application process. The deadline is March 24.

Worship Ministry (Sue DelVecchio/Kathleen Randall)

A motion passed from the Ministry to approve inviting the Rev. Ted Churn, Executive Presbyter, to preach at both services on February 4, 2018.

A motion passed from the Ministry to approve using the proceeds from the Shrove Tuesday pancake supper and king cake auction on February 13 to support sending 23 youth to attend the Montreat Worship and Music Conference.

A motion passed from the Ministry to approve having only one service at 7 p.m. on Ash Wednesday and to have folding of palm crosses on Saturday, March 24 at 10 a.m.

A motion passed from the Ministry (with 3 negative votes) to approve a summer worship schedule for 2018 with one service at 11 a.m. starting May 27 and continuing through September 2. Communion will be served by intinction on the first Sunday of each month.

The Ministry reported that the format of the Lenten Luncheon Series is being revised. The five-week, 40 minute program will be more open and informal, to be designed and delivered by Amanda Hines and Kathleen Williams.

The Ministry requested help for the Shrove Tuesday Pancake Dinner, for ushers for the Ash Wednesday and Tenebrae services, and for being Elder Assistants.

MEMBERSHIP REPORT

The Clerk, with input from the staff and the Membership Ministry, has reviewed the Active Roll of the church. After some discussion and input from the Session, a motion passed to approve moving the following members, for whom there is no available contact information, from the Active Roll to the Inactive Roll: Derek James & Jennifer Crawford Abbott, Garret Brandon Beaver, Peggy Ann Branch, Barbara Jean Brown, Margaret Grace Frazer, Patricia Ann Gesulga, Monica Gay Williford & Patrick Jones, Jane Keller, Barbara Eileen Lazio, Priscilla Ryland Melchior, Amanda Mullis, Edmond Thomas Nelson, III, Leslie Carter Powell, Christina Marie Quinton, Sheri Strickland, Stephen Wheeless, Michael Alexander & Shannon Lee McCraw White, Virginia Sexton Anderson (Ginnie) Williams, and Julia Blythe Worley. Several names on the original list have been removed because contact information has now been provided.

TREASURER'S REPORT

Treasurer Perry called attention to the financial report for 2017 and noted that there was a surplus of about \$18,000, so it was a good year. With an increased budget for 2018, there may be some challenges. He also noted that some members have not yet turned in pledge cards.

OTHER BUSINESS

A motion passed to approve the Annual Statistical Report for 2017 (attached).

The meeting was adjourned after a closing prayer by Rocky Stone.

John (Rocky) Stone, Moderator

Richard Marks, Clerk of Session

CALLED CONGREGATIONAL MEETING
ANNUAL CONGREGATIONAL AND CORPORATION MEETING
FIRST PRESBYTERIAN CHURCH
GREENVILLE, NC
FEBRUARY 4, 2018

The Session called the congregation to meet at 10:45 a.m. on February 4, 2018, for the purpose of approving a request to the Commission on Ministry to recommend to the Presbytery that the Rev. Amanda Hines be approved for transfer from Disciples of Christ to Presbyterian Church, USA, and that she be permitted to assume a Designated Associate Pastor position for three years at First Presbyterian Church, pending approval by the Presbytery. This meeting also served as the Annual Congregational Meeting to consider any questions or business from the receiving of the Annual Report for 2017, which was presented on January 28.

The Rev. Ted Churn, Executive Presbyter and Stated Clerk of New Hope Presbytery served as the guest Moderator. Clerk of Session, Dick Marks, served as clerk for the meeting.

Moderator Churn called the meeting to order, declared a quorum, and opened the meeting with prayer. He then called on Elder Dorothy Muller, chair of the PNC for Designated Associate Pastor. Elder Muller reviewed the work of the PNC that initially began work as a PNC searching for an Associate Pastor/Campus Minister. They identified the Rev. Amanda Hines, a Minister in good standing with the Disciples of Christ, for this position. When the focus of the Campus Ministry part of this position changed, the committee was re-constituted as a Designated Associate Pastor Nominating Committee. The PNC brings a motion to approve a request to the Commission on Ministry to recommend to the Presbytery that the Rev. Amanda Hines be approved for transfer from Disciples of Christ to the Presbyterian Church, USA, and that she be permitted to assume a Designated Associate Pastor position for three years at First Presbyterian Church, pending approval by the Presbytery. After an opportunity for questions from the congregation, the Moderator called for a vote. The motion passed unanimously.

Corporation Meeting: A motion was made, seconded and passed to suspend the congregational meeting and convene the corporation meeting. Dan Mayo, Chair of the Board of Trustees served as moderator for the corporation. He indicated that the Trustees knew of no business to come before the corporation and asked if anyone present knew of any business. When there was none, a motion passed to adjourn the corporation meeting.

Moderator Churn re-convened the congregational meeting and asked if there was any business related to the Annual Report for 2017. When there was none, he entertained a motion for adjournment. The motion to adjourn the congregational meeting passed, and the Moderator closed with a prayer.

Ted Churn, Moderator

Richard Marks, Clerk of Session

PASTORAL CALL FORM

(For Designated Associate
Pastor)

The First _____ Presbyterian Church (U.S.A.) Greenville, NC
(Name of Church) (City/State)

belonging to the PRESBYTERY OF NEW HOPE (pin# 150-443) being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you

Rev. Amanda Hines

(Name)

to undertake the office of:

Designated Associate Pastor (3-year term)

(Name of Position)

of this congregation beginning March 1, 2018 _____ We promise you in the discharge of your duty all proper
(Effective Date of Call)
 support, encouragement, and allegiance in the Lord.

This is a full-time position: yes no Expressed as Percentage: _____ % Hours per week: _____

That you may be free to devote full-time (part-time) to the ministry of the Word among us, we promise and obligate ourselves to pay the following:

1.	Annual Cash Salary	\$ 30000	11.	Travel Reimbursement (vouchered reimbursable)	
2.	Housing Allowance	\$ 28000	12.	Professional development (vouchered reimbursable)	
3.	Utilities Allowance - or - <input type="checkbox"/> provided	\$	13.	Social Security Offset (7.65% or less)	\$ 4437
4.	Medical Supplement (flexible spending account for medical expenses)	\$	14.	Books/Other Professional Expenses	
5.	Social Security Offset (greater than 7.65%)	\$	15.	Other Vouchered/Reimbursable Expenses (see line #22) ⁽¹⁾	\$ 3000
6.	Deferred Income (Annuity, Life, Retirement Savings, etc.)	\$	16.	Board of Pensions Dues	\$ 21460
7.	Bonuses, Unvouchered Allowances, Gifts	\$	17.	Paid vacation leave of <u>4</u> _____ weeks annually.	
8.	Other Applicable Income (see line #22) ⁽¹⁾	\$	18.	Paid continuing education leave of _____ <u>2</u> _____ weeks annually.	
9.	Manse (must be at least 30% of the total of the preceding items for BOP members who qualify for the IRS housing allowance exclusion)	\$	19.	Moving Expenses Provided	
			20.	A sabbatical leave of <u>3</u> _____ months will be granted after <u>5</u> _____ years <input type="checkbox"/> yes <input type="checkbox"/> no	
10.	Total Effective Salary	\$ 59576.44	21.	Total Compensation Package	\$ 88473.44

⁽¹⁾ **22. List of Other Applicable Income and Other Vouchered Reimbursable Expenses:**
 (see #8 and #15 of the instructions for additional information on other income and expenses.)

Other Applicable Income		Other Vouchered/Reimbursable Expenses	
Shared Housing Equity	\$	Accountable Reimbursement Plan	\$
Flexible Spending Acct. for Child Care Exp.	\$	Professional expenses	\$ 3000
Supplemental Death Benefit	\$ 408		\$
Dental Insurance	\$ 1168.44		\$
Total Appl. Income (place total on line 8)	\$ 1576.44	Total Vouchered Exp. (place total on line 15)	\$ 3000

in the Benefits Plan of the Presbyterian Church (U.S.A.), including both pension and medical coverage, or any successor plan approved by the General Assembly, during the time of your being and continuing pastoral relationship set forth in this Call to this church. We recognize that the Benefits Plan is predicated on our paying vacancy dues in those times when we are without a Pastor or Associate Pastor, and we promise you our ongoing care, concern, and support in times of difficulty and transition. We further promise and obligate ourselves to review with you annually the adequacy of this compensation.

Duties of this position are described in the attached job description.

In testimony whereof, we have subscribed our names this 4th day of February 2018.

Having moderated the congregational meeting which extended a Call to the Rev. Amanda Hines

for ministerial services, I do certify that the Call has been made in all respects according to the rules laid down in the form of Government and that the persons who signed the foregoing Call were authorized to do so by the vote of the First Presbyterian Church,

Greenville, NC Presbyterian Church (U.S.A.).

(Signed)

(Moderator of Meeting)

**IMMEDIATELY AFTER CONGREGATIONAL MEETING,
PLEASE RETURN COMPLETED AND SIGNED TERMS OF CALL TO**

**PRESBYTERY OF NEW HOPE
ATTN: CHRISTINE KELSON
2022 MCDONALD LANE
RALEIGH, NC 27608
ckelson@nhpresbytery.org**

SESSION MINUTES
FIRST PRESBYTERIAN CHURCH
GREENVILLE, NC
FEBRUARY 4, 2018

The Session of First Presbyterian Church, Greenville, NC, held a called meeting after the 11:00am worship service on February 4, 2018, for the purpose of hearing a report from the Interim Pastor Nominating Committee and approving the date of the Installation Service for Amanda Hines for March 18, 2018.

Elders Present: Rob Ables, Catherine Adams, Shelley Basnight, Doug Boyd, Carol Cutler, Jessica Davenport, Bill Farrior, Jeri Jackson, Gail Joyner, Linda Kean, Frances Mallison, Dorothy Muller, Ray Spears, Greg Steele, Elizabeth Swaggerty, Pete West, Jim Worden, and Jackie Wynne.

Others Present: Ted Churn, Guest Moderator, Amanda Hines, Temporary Associate Pastor, and Dick Marks, Clerk of Session.

The Moderator called the meeting to order, declared a quorum was present and opened with prayer.

The Moderator recognized Elder Jim Worden, who presented a report from the Interim Pastor Nominating Committee. Elder Worden made a motion on behalf of the IPNC that First Presbyterian Church, Greenville, enter into a one-year contract with the Rev. David McNeilly as a Transitional (Interim) Pastor. Several other members of the IPNC spoke about their interactions with Rev. McNeilly and answered some questions about their search and process. After ample time for questions and comments, the Moderator called for a vote, and the motion passed unanimously.

The Moderator then called on Rev. Hines to talk about planning for her Installation Service. A motion passed to schedule the service during worship on March 18, 2018, pending approval of Presbytery at their stated meeting on February 24, 2018.

With no further business, the meeting was adjourned with Amanda Hines offering a closing prayer.

Ted Churn, Moderator

Richard Marks, Clerk of Session

ATTENDANCE OF CHURCH SCHOOL & WORSHIP

January 21, 2018

Church School: 72

8:30 a.m.: 44

11:00 a.m.: 223

Total Worship Attendance: 267

January 28, 2018

Church School: 80

8:30 a.m.: 45

11:00 a.m.: 197

Total Worship Attendance: 242

February 04, 2018

Church School: 68

8:30 a.m.: 46

11:00 a.m.: 230

Total Worship Attendance: 276

February 11, 2018

Church School: 82

8:30 a.m.: 40

11:00 a.m.: 180

Total Worship Attendance: 220

**First Presbyterian Church
Analysis of Revenues & Expenses - Detail
January 2018**

Note: The Report Option to include Open Transactions is selected.

Accounts	Annual Budget (This Year)	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)
Revenues					
Contributions					
1-4001 - Pledge Revenue	\$645,000.00	\$34,664.00	\$34,664.00	\$610,336.00	5.37 %
1-4002 - Non-Pledge Revenue	\$115,000.00	\$7,335.50	\$7,335.50	\$107,664.50	6.38 %
1-4003 - Plate Offering Revenue	\$15,000.00	\$534.56	\$534.56	\$14,465.44	3.56 %
1-4008 - Church School Revenue	\$500.00	\$33.00	\$33.00	\$467.00	6.60 %
Total Contributions	\$775,500.00	\$42,567.06	\$42,567.06	\$732,932.94	5.49 %
Other Income					
1-4007 - Building Use Revenue	\$3,750.00	\$500.00	\$500.00	\$3,250.00	13.33 %
1-4010 - ECU Parking Revenue	\$27,000.00	\$0.00	\$0.00	\$27,000.00	0.00 %
Total Other Income	\$30,750.00	\$500.00	\$500.00	\$30,250.00	1.63 %
Interest & Dividends Income					
1-4004 - Interest & Dividends Revenue	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00 %
Total Interest & Dividends Income	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00 %
Total Revenues	\$807,250.00	\$43,067.06	\$43,067.06	\$764,182.94	5.34 %

Total Personnel Expenses	\$525,994.97	\$34,202.24	\$34,202.24	\$491,792.73	6.50 %
Administration Ministry					
1-6001 - Advertisement	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00 %
1-6002 - Bus Insurance/Maintenance	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00 %
1-6003 - Computer Equipment/Replacement	\$2,000.00	\$101.65	\$101.65	\$1,898.35	5.08 %
1-6004 - Copier Expenses	\$10,000.00	\$1,847.09	\$1,847.09	\$8,152.91	18.47 %
1-6006 - General & Grounds Maintenance	\$18,000.00	\$4,897.83	\$4,897.83	\$13,102.17	27.21 %
1-6009 - Insurance/Worker's Comp	\$12,500.00	\$3,871.00	\$3,871.00	\$8,629.00	30.97 %
1-6010 - Kitchen Supplies	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00 %
1-6011 - Maintenance Contract AC	\$14,000.00	\$1,242.83	\$1,242.83	\$12,757.17	8.88 %
1-6012 - Office Expenses	\$17,000.00	\$750.93	\$750.93	\$16,249.07	4.42 %
1-6013 - Officer Training	\$600.00	\$0.00	\$0.00	\$600.00	0.00 %
1-6014 - Maintenance Reserves	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00 %
1-6015 - Postage	\$5,000.00	\$365.44	\$365.44	\$4,634.56	7.31 %
1-6016 - Personnel Committee Expense	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00 %
1-6017 - Stewardship Campaign	\$500.00	\$0.00	\$0.00	\$500.00	0.00 %
1-6018 - Telephone	\$4,000.00	\$363.19	\$363.19	\$3,636.81	9.08 %
1-6019 - Utilities	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00 %
Total Administration Ministry	\$147,600.00	\$13,439.96	\$13,439.96	\$134,160.04	9.11 %
Worship Ministry					
1-6101 - Communion/Worship Supplies	\$2,000.00	\$330.29	\$330.29	\$1,669.71	16.51 %
1-6102 - Gallery Choir - Music & Supplies	\$2,400.00	\$261.63	\$261.63	\$2,138.37	10.90 %
1-6103 - Pulpit Supply	\$1,000.00	\$370.09	\$370.09	\$629.91	37.01 %
1-6104 - Substitute Organist	\$1,500.00	\$250.00	\$250.00	\$1,250.00	16.67 %
1-6105 - Choir Recognition	\$100.00	\$0.00	\$0.00	\$100.00	0.00 %
1-6107 - Children's Music & Supplies	\$900.00	\$0.00	\$0.00	\$900.00	0.00 %
1-6108 - Instrument Maintenance & Supplies	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00 %
1-6109 - Handbells Supplies	\$600.00	\$253.26	\$253.26	\$346.74	42.21 %
1-6111 - Special Events	\$3,300.00	\$0.00	\$0.00	\$3,300.00	0.00 %
1-6112 - Student Scholarships	\$15,300.00	\$1,513.84	\$1,513.84	\$13,786.16	9.89 %
1-6113 - Sound Tech	\$4,500.00	\$812.76	\$812.76	\$3,687.24	18.06 %
1-6115 - Sign Interpreter	\$3,000.00	\$240.00	\$240.00	\$2,760.00	8.00 %
1-6116 - Radio Ministry	\$5,200.00	\$375.00	\$375.00	\$4,825.00	7.21 %
1-6117 - Music & Worship Conf. Scholarships	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00 %
Total Worship Ministry	\$45,300.00	\$4,406.87	\$4,406.87	\$40,893.13	9.73 %
Education Ministry					
Education Expenses					
1-6201 - Vacation Bible School	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00 %
1-6202 - Christian Ed	\$8,500.00	\$192.35	\$192.35	\$8,307.65	2.26 %
1-6203 - Sunday AM Nursery Salaries	\$9,500.00	\$481.76	\$481.76	\$9,018.24	5.07 %
1-6204 - Library	\$500.00	\$0.00	\$0.00	\$500.00	0.00 %
1-6205 - Technology	\$500.00	\$0.00	\$0.00	\$500.00	0.00 %
Total Education Expenses	\$21,500.00	\$674.11	\$674.11	\$20,825.89	3.14 %
Youth Expenses					
1-6301 - Youth Min Program Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00 %
1-6302 - Youth Conf/Trips	\$11,250.00	\$0.00	\$0.00	\$11,250.00	0.00 %
1-6303 - Youth Council/Advisor/Training	\$2,225.00	\$0.00	\$0.00	\$2,225.00	0.00 %
1-6304 - Youth Special Events	\$1,950.00	\$63.00	\$63.00	\$1,887.00	3.23 %
1-6311 - Youth Scholarship Fund	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00 %

First Presbyterian Church
Analysis of Revenues & Expenses - Detail
January 2018

Note: The Report Option to include Open Transactions is selected.

Accounts	Annual Budget (This Year)	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget Remaining (This Year)	% of Annual Budget Used (This Year)
1-6312 - Youth Montreat Housing	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00 %
1-6313 - Kids Club	\$500.00	\$0.00	\$0.00	\$500.00	0.00 %
Total Youth Expenses	\$20,525.00	\$63.00	\$63.00	\$20,462.00	0.31 %
Total Education Ministry	\$42,025.00	\$737.11	\$737.11	\$41,287.89	1.75 %
Missions Ministry					
1-6401 - Gvill Shelter/Emergency Asst	\$3,600.00	\$0.00	\$0.00	\$3,600.00	0.00 %
1-6404 - CROP Walk Materials	\$500.00	\$0.00	\$0.00	\$500.00	0.00 %
1-6406 - Food Bank	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00 %
1-6407 - Ulster Project	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00 %
1-6408 - Presbyterian Benevolence	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00 %
1-6409 - Presbytery/Synod/GA	\$5,600.00	\$0.00	\$0.00	\$5,600.00	0.00 %
1-6410 - ECU Campus Ministry Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00 %
1-6412 - CareNet Counseling Center	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00 %
1-6416 - Fellowship Christian Athletes	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00 %
1-6418 - Meals on Wheels	\$800.00	\$0.00	\$0.00	\$800.00	0.00 %
1-6420 - Literacy Volunteers	\$800.00	\$0.00	\$0.00	\$800.00	0.00 %
Total Missions Ministry	\$34,500.00	\$0.00	\$0.00	\$34,500.00	0.00 %
Membership Ministry					
1-6501 - Membership Care	\$1,950.00	\$0.00	\$0.00	\$1,950.00	0.00 %
1-6504 - Food & Fellowship	\$2,550.00	\$0.00	\$0.00	\$2,550.00	0.00 %
1-6506 - Age Venturers	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00 %
1-6508 - CD Ministry Supplies	\$200.00	\$0.00	\$0.00	\$200.00	0.00 %
1-6509 - Stephen Ministry	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00 %
1-6517 - Presbyterian Women	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00 %
1-6518 - Prayer Shawl-Prayers & Squares	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00 %
Total Membership Ministry	\$11,200.00	\$0.00	\$0.00	\$11,200.00	0.00 %
Total Expenses	\$806,619.97	\$52,786.18	\$52,786.18	\$753,833.79	6.54 %
Net Total	\$630.03	(\$9,719.12)	(\$9,719.12)	\$10,349.15	0.00 %

Bank Register for January

	<u>2018</u>	<u>2017</u>
Select Bank & Trust (Business Savings - 649) - ALL Sorensen \$	Closed	22,021.80
Select Bank & Trust (Business Savings - 694) - Special Projects Savings	27,568.10	27,513.00
General Checking (Select Bank & Trust - 600)	140,913.99	129,035.06
Special Project Checking (Select Bank & Trust - 501)	195,259.18	140,348.60
TOTAL	363,741.27	318,918.46



<u>PRESBYTERIAN FOUNDATION PERMANENT FUNDS</u>	Market value as of 12-31-17	2018 Estimated Income Payout	2018 Q1 Payout	2018 Q2 Payout	2018 Q3 Payout	2018 Q4 Payout
Betty Berryhill Endowment Fund for Healthcare Missions	77,762.77	3,118.83				
Nell and Fred Webb Endowment Fund	219,859.97	8,847.89				
Mission Endowment Fund	222,460.02	8,952.52				
Anna Belle Boyd Sugg & Fordyce Harding Sugg, Sr. Fund	12,749.84	500.29				
Mary Potts Goodman Sorensen Endowment	316,317.69	12,729.66				
Mrs. Guy B. (Mary) Smith & Catherine (Kitty) Smith Joyner Fund	40,457.02	1,628.12				
Presbyterian Women Memorial Scholarship Endowment Fund	41,138.26	1,465.87				
Warren Shelburn Endowment Fund	133,509.21	5,372.85				
Ficklen Worship Fund (New in 2017)	32,289.37					
TOTAL	1,096,544.15	42,616.03	0.00	0.00	0.00	0.00



<u>NEW COVENANT MUTUAL FUNDS</u>	Report Ending 12-31-17	Report Ending 03/31/18	Report Ending 06/30/18	Report Ending 09/30/18	Report Ending 12/31/18
Hubert H. and Mary F Bryant Scholarship I Fund (Market Value)	2,991.15				
First Presbyterian Church Building Fund	231,899.87				
	231,899.87				
	<u>2018</u>	<u>2017</u>			
Select Bank & Trust (Business Savings- 238) Columbarium Fund	17,471.84	17,436.93			

2017
4th Qtr Payout

Betty Berryhill Endowment Fund for Healthcare Missions	791.56
Nell and Fred Webb Endowment Fund	2,245.29
Mission Endowment Fund	2,271.84
Anna Belle Boyd Sugg & Fordyce Harding Sugg, Sr. Fund	126.98
Mary Potts Goodman Sorensen Endowment	3,230.37
Mrs. Guy B. (Mary) Smith & Catherine (Kitty) Smith Joyner Fund	413.16
Presbyterian Women Memorial Scholarship Endowment Fund	404.31
Warren Shelburn Endowment Fund	1,363.44
Ficklen Worship Fund (New in 2017)	0.00
Total	10,846.95