

**AGENDA**  
**STATED SESSION MEETING**  
**November 18, 2018**  
**7:00 P.M.**

1. Call to Order/ Declaration of Quorum Moderator
2. Opening Devotion Jeri Jackson
3. People are Important Amanda/Dave

**Cypress Glen:** Martha Coffman C213, Ben Lattin C120, Margie Wright B318

**Spring Arbor:** Thelma Flye

**ECU Rehab:** Joe Sullivan

**At Home:** John Brookbank, Sarah Whitehurst, Fred Wood, Gerald McGowan, Linda Parham, Bitsy Baggett, Vickie Coleman

**Red Oak Nursing Home:** Joyce Lewis

**Death: Barbara Janet Evans Miller November 2, 2018, Garland A. Anderson September 20, 2018**

**Birth: William McLeod Koonce October 4, 2018 – son of Clay & Carolyn Koonce grandson of Kim and Emmett Koonce**

4. Communications Clerk
5. Setting of agenda Moderator/Clerk

**PROPOSED CONSENT AGENDA**

Administration Ministry (Rob Ables/Dorothy Muller)

Approve a building use request from Ashley Hardee for a wedding on April 6, 2019, with rehearsal on April 5.

Membership Ministry (Catherine Adams/Bill Lehman)

Approve an application form for groups to use for sales events in the church (**Attachment A**).  
Approve changing the date of a Moment for Ministry for Mayfest from January 6 to January 13.

Clerk

Approve minutes for the stated Session meeting of October 21, 2018, the called congregational meeting of October 7, 2018, and the called Session meeting of November 4, 2018.  
(**Attachment B**).

Moderator

Vote on items in the consent agenda.

**6. DISCUSSION AGENDA**

Administration Ministry (Rob Ables/Dorothy Muller)

Approve authority for the Treasurer to negotiate a lease for a 15-passenger church van. An anonymous donor is funding the first 2 years of the anticipated 3-year lease.

7. INFORMATION

Membership Ministry (Catherine Adams/Bill Lehman)

The wild-game feast is on Nov. 7, from 6 to 8 p.m.; sign-up sheets will be in Welcome Center, and extra food will be provided by the Ministry  
New dates for the pictorial directory are Nov. 6-10.  
The Ministry is working on guidelines for bulletin board use for announcing sales.

Worship Ministry (Kathleen Randall)

Session is reminded that at 6:30 p.m. on Thursday, November 29, help is needed for getting ready for the greening service on December 2. Members of UKirk will also help.  
The Interfaith Thanksgiving Service will be at FPC on November 18, at 3 p.m. The Ministry will provide a small reception following the service.

Education Ministry (Ray Spears/Elizabeth Swaggerty)

Education Ministry is providing dinner after the Joy Gift Program on December 2<sup>nd</sup> (Moore's chicken, green beans, mashed potatoes, slaw plus fruit, mac and cheese, dessert). Advent ornament and crafts for children after dinner.  
Haley Smith, youth advisor submitted a 30 day notice. Brian is in the process of interviewing replacement.

Mission Ministry (Linda Kean/Mark Phillips)

The Ministry is moving \$500 from the Crop Walk line to give to Youth for their Christmas families.

- 8. Treasurer's Report Derek Perry
- 9. Other Business  
Report from New Hope Presbytery meeting on October 27, 2018 (Muller/Webb)
- 10. Next Stated Meeting December 16, 2018, at 7 PM (agenda items due Dec. 2)  
(Devotions: Kayce Dilday)
- 11. Adjourn Moderator

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**Attachment A**

**FPC Application for Sales Event**

Date \_\_\_\_\_

- 1. Name of Event \_\_\_\_\_
- 2. Check with Janice Gray, Office Manager to determine if the Event date is open on calendar. Yes \_\_\_\_\_ No \_\_\_\_\_

3. Contact appropriate Ministry with application for the Event.
  - a. Name of Organization \_\_\_\_\_
  - b. Date & time of Event \_\_\_\_\_
  - c. Location of Event \_\_\_\_\_
  - d. Contact name & email/phone number for approval/denial notification:  
\_\_\_\_\_
  
4. Ministry will approve/deny request and bring to Communication Council for inclusion on Session agenda. Contact will be notified of results.
  
5. No Sales Event will be held in the Welcome Center. If Sales Event is not to be held in the Fellowship Hall, specify where it will be.  
  
\_\_\_\_\_
  
6. Applicant will be responsible to provide advertising information that TV programmer will use to create your TV announcement.

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**Attachment B**

SESSION MINUTES  
First Presbyterian Church  
Greenville, NC  
October 21, 2018

The Session of First Presbyterian Church, Greenville, NC, held a stated meeting in the Fellowship Hall at 7:00 pm on October 21, 2018.

**Elders present:** Catherine Adams, Clay Britt, Carol Cutler, Jessica Davenport, Kayce Dilday, Bill Farris, Todd Fraley, Jeri Jackson, Jason Lee, Bill Lehman, Allen Lyle, Frances Mallison, Suzanne Morrow, Dorothy Muller, Mark Phillips, Ray Spears, Greg Steele, Elizabeth Swaggerty, and Jim Worden.

**Excused:** Rob Ables, Shelley Basnight, Linda Kean, Mary Jon Pabst, Kathleen Randall, and David Webb.

**Absent:** Doug Boyd, Pete West, and Will O’Rear.

**Others Present:** Dave McNeilly, Transitional Pastor and Moderator, Amanda Hines, Associate Pastor, Derek Perry, Church Treasurer, Dick Marks, Clerk of Session, and Elders-elect Patricia Anderson, Kelly Barnhill, Lisa Burgwyn, Richard Eckert, Jenna Leissner, Ann McConnell, Thelma McGowan, Lucy Ogle, Matt Rushing, Tina Silvernail, Eric Walker, and Jim Williams.

Moderator McNeilly called the meeting to order at 7:00 p.m.; a quorum was present. Jim Worden led a devotional and a prayer for the meeting.

### PEOPLE ARE IMPORTANT

#### **Illnesses:**

Special mention was made for John Brookbank, Martha Coffman, Thelma Flye, Ben Lattin, Joyce Lewis, Gerald McGowan, Linda Parham, Joe Sullivan, Earl Trevathan, Sarah Whitehurst, Fred Wood, and Margie Wright.

#### **Deaths:**

Beth Clark, on September 10, 2018.

Bettie Jean Piner (Debbie Hahn's mother) on September 19, 2018; Joyce Warren (Karen Scull's grandmother) on October 15, 2018; Pam Longnecker (Mickey Longnecker's wife and Jean Klein's daughter-in-law) on October 16, 2018, Michelle Money's mother.

**Birth:** Terrence Clemons's grandson, Chance, on October 7, 2018.

Dave McNeilly led a prayer including all those mentioned under People are Important.

### SPECIAL ORDER OF THE DAY – EXAMINATION OF ELDERS-ELECT

Each Elder-elect was asked to describe their faith journey and why they felt called to be an Elder at this time. Following on opportunity for the Session to ask further questions, a motion passed (Morrow/Muller) to sustain the examination and approve these Elders-elect for ordination and/or installation.

### COMMUNICATIONS

Letters of thanks came from Little Willie Center, Third Street Academy and Riley's Army for financial support, and from the Fellowship of Christian Athletes for providing pre-game meals. A letter was received from the Presbyterian Foundation along with a check for \$2018.64 resulting from interest on annuities established by the Rev. Richard Gammon for the benefit of the general operating budget. It was passed on to the Church Treasurer.

### MINUTES

Minutes were approved for the stated Session meeting of September 23, 2018.

### MINISTRY REPORTS

#### **Administration Ministry (Rob Ables/Dorothy Muller)**

A motion passed from the Ministry to approve allowing the use of the church for a lock-in for UKirk on November 9.

A motion passed from the Ministry to approve having a dinner for the Session at 6:30 p.m. on November 4 as part of the Stewardship program and to move Ministry meetings to 7:30 p.m. and Communications Council to 8:30 p.m. on that date.

(Personnel) A motion passed from the Personnel Committee to hire Teresa Savage as the part-time Financial Administrator to replace Deborah Durham. The financial package for the position remains unchanged.

#### **Membership Ministry (Catherine Adams/ Bill Lehman)**

A motion passed from the Ministry to approve a process for Session approval of sales in the church – 1) apply as usual through the appropriate Ministry for Session approval of dates and Fellowship Hall use; 2) post the event on the bulletin board; and 3) take down the information the day after the event.

A motion passed from the Ministry to approve displaying raffle items and sales of tickets in the Fellowship Hall on January 27 for the PW Neighbor-to Neighbor program.

A motion passed from the Ministry to approve January 13, 2019 for a blood drive in the Fellowship Hall.

The wild-game feast is on November 7 from 6 to 8 p.m.; the Ministry will provide extra food.

New dates for the pictorial directory are November 6-10.

The Ministry is working on guidelines for bulletin board use for announcing sales.

#### **Mission Ministry (Linda Kean/ Mark Phillips)**

The Ministry reported on conversations with Joy Soup Kitchen about their financial crises. After some discussion, a motion passed from the Ministry to use 75% of the Christmas Eve offering to support the Joy Soup Kitchen and the remaining amount to help in the renovation of the kitchen, since many outside groups use the facility.

The Ministry reported to Session about difficulty in getting groups or individuals to commit to serving meals at the Community Crossroads Center and about the costs involved in providing these meals. Following some discussion, a motion passed to allocate \$100 per month from Bucket Brigade income to help with this funding.

A motion passed from the Ministry to approve the ACTION ITEM requests from the Mayfest Committee and to note the information provided (attached).

The Ministry announced that a survey form will be circulated to get information helpful to planning Mayfest 2019.

#### **Worship Ministry (Kathleen Randall)**

The Ministry announced that a new schedule for Time for Young Disciples will begin in November – The 1<sup>st</sup> Sunday of the month will be handled by Pastor Dave, the 2<sup>nd</sup> (Bucket Brigade) by Amanda Hines, the 3<sup>rd</sup> Sunday by Kathleen Williams, and the 4<sup>th</sup> (and 5<sup>th</sup> as necessary) by lay volunteers who have been through training.

The Ministry announced that the greening service will be on December 2 (with only one service) and asked for help on November 29 at 6:30 getting ready for this; the Ministry will recruit participants in the greening service.

The Ministry is sponsoring a short survey available on-line and in printed form to assess listenership for the weekly radio broadcast. The Ministry will evaluate the results and make recommendations to the Session about continuing this program.

Further announcements from the Ministry: 2 more volunteers are needed for the Sanctuary Guild; the youth will assist with balcony upkeep; and there will be only one service at 11 a.m. during the month of December.

#### **Education Ministry (Ray Spears/Elizabeth Swaggerty)**

A motion passed from the Ministry to approve the Men of the Church selling mums in the parking lot on October 6 to benefit the Youth Program.

Important dates for Education Ministry: October 21 Hymn Festival at 4 p.m., with a dinner and program afterwards for youth to talk about their Honduras experiences; October 28 – Fall Festival with a hot-dog supper and a request to help with trunk-or-treat.

Participation in various activities of the Youth was presented: Mid-high retreat had 20 people total (4 adults, 2 Youth council members, and 14 mid-highs); Fabulous Friday in October had 24 4<sup>th</sup> and 5<sup>th</sup>

graders and 5 adults; Youth attendance the past two weeks was 49 and 45; there are 9 members of this year's Confirmation Class; there are 15 youth council members, and 2 FPC members on the New Hope Presbytery Youth Council.

#### TREASURER'S REPORT

Treasurer Perry called attention to the financial report through September. He noted that we should be at 75% of the budget. Revenues and pledge offerings are at 57% and expenditures at 67%, leading to a deficit in the budget at this point of about \$84,000. He said that many pay off their pledges in the latter part of the year and the ECU lease payment comes in December, so hopefully, we will come close to making the budget. All Foundation accounts are in good shape, and the current balances, although lower than at a comparable time last year, are in reasonable shape.

#### OTHER BUSINESS

A motion passed to call a congregational meeting at 10:45 a.m. on November 18 to elect congregational representatives for the 2019 church Nominating Committee and to elect a Pastor Nominating Committee, pending approval by the Presbytery.

The meeting was adjourned after a closing prayer by Amanda Hines.

Dave McNeilly, Moderator

Richard Marks, Clerk of Session

## MINISTRY REPORT FORM

First Presbyterian Church  
Greenville, North Carolina

Date: 7 October 2018

Ministry Name: Missions

FROM: Mayfest for Missions 2019 Coordinators – Georganne Perry and Karen Kay

### Items for **ACTION** by Session:

- Approval to conduct a Mayfest 2019 Volunteer Survey for planning purposes from December 30, 2018 – January 31, 2019. (See additional information below.)
- Approval to sell Mayfest 2019 Chicken BBQ Dinner tickets at \$8 per ticket.
- Approval to include five BBQ Chicken Dinner tickets in a congregational mailing announcing Mayfest 2019 events to request voluntary purchase.
- Approval to sell chances on Mayfest 2019 raffle baskets at \$5 per chance.
- Approval to have a poster displayed in the Welcome Center directing people to the Fellowship Hall if they want to purchase chances on Mayfest 2019 items.
- Approval to sell chances on two quilts donated by Prayers and Squares Ministry at \$5 per chance or five chances for \$20.
- Approval to hang/display only the quilts in the Welcome Center and sell the chances in the Fellowship Hall.
- Approval to provide volunteers a chance to win Mayfest Money for every volunteer hour worked. (See additional information below.)
- Approval to hold a Mayfest 2019 Silent Auction. (May 10, 2018)
- Approval to hold a Mayfest 2019 Live Auction. (May 10, 2018 with ticket price TBD)
- Approval to hold a Mayfest 2019 Golf Tournament. (Date and Entry fees TBD)
- Approval to sell tickets to the Mayfest Live Auction event. (Price per ticket TBD)
- Approval to have some space in the Fellowship Hall to store tables on Saturday, April 20 and exclusive use of the Fellowship Hall from Monday, April 22 – Saturday, May 4, 2019.
- Approval to have some space in the Fellowship Hall to set up and sell Mayfest Raffle Basket chances and quilt chances on Sunday mornings from March 24 – April 14, 2019.
- Approval to have use of the small bulletin board outside the kitchen to post Mayfest 2019 information and volunteer sign-up sheets from Saturday, February 9 – Sunday, May 12, 2019.
- Approval to have a Moment for Mission – Mayfest 2019 during both worship services on January 6, March 31, April 7, and April 28, 2019.

### **INFORMATION** Items:

- All Mayfest 2019 proceeds will be used to support local non-profit organizations through the FPC Mayfest for Mission Grant Application process.
- The purpose of the Mayfest 2019 Volunteer Survey is to solicit and organize Mayfest volunteers. Mayfest 2019 coordinators are currently contacting members to serve as Team Captains. The survey will help Team Captains build their teams. A list of Team Captain and Leader positions will be passed around at the scheduled Session meeting to give Elders the opportunity to take the lead.
- Mayfest 2019 volunteers will be offered one chance to win Mayfest money for every volunteer four hours worked. A Mayfest dollar is equal to \$1 American. Mayfest Money is redeemable at Mayfest 2019 events and can be used to purchase Mayfest items to include Bake Sale & Café, and Silent Auction items. Excluded are chances on Raffle Baskets and tickets for the BBQ Chicken Dinner and Live Auction Event. There is no “cash back” on Mayfest Money.
- There will be two drawings for Mayfest Money. The first drawing will be Friday, September 3rd just before the volunteer pre-sale. The second drawing will be at the opening of the Live Auction event. There will be three prizes awarded at each drawing: First prize – 50 Mayfest dollars, Second Prize – 20 Mayfest dollars, Third Prize – 10 Mayfest dollars.
- Easter 2019 falls on the weekend that Mayfest volunteers normally set up the Fellowship Hall and start to accept “drop off” items. Therefore, set up and emptying the containers will not begin until Monday, April 22 and “drop

off' will begin on Tuesday, April 23. We will need a large group of volunteers on that Monday to help. Spring break for Pitt County schools is the week of April 22nd. Older youth are welcome to help.

CONGREGATIONAL MEETING MINUTES  
FIRST PRESBYTERIAN CHURCH  
OCTOBER 7, 2018

At the direction of the Session, the congregation of First Presbyterian Church of Greenville, North Carolina, held a called meeting at 10:45 AM on October 7, 2018, in the Sanctuary. The purpose of the meeting was to act on a report from the church-wide Nominating Committee.

Moderator Dave McNeilly called the meeting to order and declared a quorum present. Clerk of Session, Dick Marks, served as clerk for the meeting. Moderator McNeilly led the gathering in an opening prayer.

The Moderator recognized Tammy Worden, chair of the 2018 Nominating Committee, and the other members of the committee. Ms. Worden presented the following slate of officers from the Committee:

**Nominees for Elder, Class of 2021:** Patricia Anderson, Lisa Burgwyn, Rich Eckert, Ann McConnell, Thelma McGowan, Matt Rushing, Tina Silvernail, Brian Vinson, Jim Williams, and Eric Walker.

**Nominee for Youth Elder, Class of 2020:** Lucy Ogle.

**Nominee for Elder, Class of 2019,** to fill an unexpired term: Kelly Barnhill

**Nominee for Elder, Class of 2020,** to fill an unexpired term: Jenna Leissner

**Nominee for Trustee, class of 2021:** Vernetta Dean

After there were no nominations from the floor, a motion passed to close the nominations and to direct the Clerk to record a unanimous vote for approval of all the above candidates. Each nominee present received a copy of the Book of Order and the Presbyterian calendar.

With no further business, a motion passed to adjourn the meeting. Rev. Amanda Hines closed with prayer.

David McNeilly, Moderator

Richard Marks, Clerk of Session

SESSION MINUTES  
FIRST PRESBYTERIAN CHURCH  
GREENVILLE, NC  
NOVEMBER 4, 2018

The Session of First Presbyterian Church, Greenville, NC, held a called meeting after the 11:00 a.m. worship service on November 4, 2018, for the purpose of approving a Mission Study report to be sent to Presbytery.

**Elders Present:** Catherine Adams, Shelley Basnight, Clay Britt, Carol Cutler, Todd Fraley, Jeri Jackson, Jason Lee, Bill Lehman, Frances Mallison, Dorothy Muller, Kathleen Randall, Elizabeth Swaggerty, David Webb, and Jim Worden.



**Others Present:** Dave McNeilly, Transitional Pastor and Moderator, Dick Marks, Clerk of Session, and Elder-elect Tina Silvernail.

The Moderator called the meeting to order, declared a quorum was present and opened with prayer.

The Moderator called attention to the revised Mission Study report that was sent to Session earlier in the week. The clerk noted that several copies of the entire Appendix material were available for anyone to look at. After an opportunity for questions and comments, a motion passed (Jackson/Webb) to approve the report and send it to the Presbytery for their approval.

With no further business, a motion to adjourn was approved and the Moderator closed with prayer.

Dave McNeilly, Moderator

Richard Marks, Clerk of Session

## ATTENDANCE OF CHURCH SCHOOL & WORSHIP

October 21, 2018

Church School: 58

8:30 a.m.: 40

11:00 a.m.: 211

**Total Worship Attendance: 251**

October 28, 2018

Church School: 69

8:30 a.m.: 51

11:00 a.m.: 175

**Total Worship Attendance: 226**

November 4, 2018

Church School: 84

8:30 a.m.: 60

11:00 a.m.: 203

**Total Worship Attendance: 263**

November 11, 2018

Church School: 77

8:30 a.m.:

11:00 a.m.: 234

**Total Worship Attendance: 234**

**First Presbyterian Church  
Analysis of Revenues & Expenses - Detail  
January to October 2018**

Note: The Report Option to include Open Transactions is selected.

| Accounts                                     | Annual Budget<br>(This Year) | MTD Actual<br>(This Year) | YTD Actual<br>(This Year)  | Annual Budget<br>Remaining<br>(This Year) | % of Annual<br>Budget Used<br>(This Year) |
|--|------------------------------|---------------------------|----------------------------|---|---|
| <b>Revenues</b>                              |                              |                           |                            |   |   |
| <b>Contributions</b>                         |                              |                           |                            |   |   |
| 1-4001 - Pledge Revenue                      | \$645,000.00                 | \$39,052.00               | \$406,702.04               | \$238,297.96                              | 63.05 %                                   |
| 1-4002 - Non-Pledge Revenue                  | \$115,000.00                 | \$10,274.64               | \$90,311.03                | \$24,688.97                               | 78.53 %                                   |
| 1-4003 - Plate Offering Revenue              | \$15,000.00                  | \$677.12                  | \$7,397.49                 | \$7,602.51                                | 49.32 %                                   |
| 1-4008 - Church School Revenue               | \$500.00                     | \$67.00                   | \$308.70                   | \$191.30                                  | 61.74 %                                   |
| <b>Total Contributions</b>                   | <u>\$775,500.00</u>          | <u>\$50,070.76</u>        | <u>\$504,719.26</u>        | <u>\$270,780.74</u>                       | <u>65.08 %</u>                            |
| <b>Other Income</b>                          |                              |                           |                            |   |   |
| 1-4007 - Building Use Revenue                | \$3,750.00                   | \$375.00                  | \$2,870.00                 | \$880.00                                  | 76.53 %                                   |
| 1-4010 - ECU Parking Revenue                 | \$27,000.00                  | \$0.00                    | \$0.00                     | \$27,000.00                               | 0.00 %                                    |
| <b>Total Other Income</b>                    | <u>\$30,750.00</u>           | <u>\$375.00</u>           | <u>\$2,870.00</u>          | <u>\$27,880.00</u>                        | <u>9.33 %</u>                             |
| <b>Interest &amp; Dividends Income</b>       |                              |                           |                            |   |   |
| 1-4004 - Interest & Dividends Revenue        | \$1,000.00                   | \$0.00                    | \$0.00                     | \$1,000.00                                | 0.00 %                                    |
| <b>Total Interest &amp; Dividends Income</b> | <u>\$1,000.00</u>            | <u>\$0.00</u>             | <u>\$0.00</u>              | <u>\$1,000.00</u>                         | <u>0.00 %</u>                             |
| <b>Total Revenues</b>                        | <u><u>\$807,250.00</u></u>   | <u><u>\$50,445.76</u></u> | <u><u>\$507,589.26</u></u> | <u><u>\$299,660.74</u></u>                | <u><u>62.88 %</u></u>                     |

**Analysis of Revenues & Expenses - Detail**

**January to October 2018**

|   |                     |                    |                     |                    |                |
|---|---------------------|--------------------|---------------------|--------------------|----------------|
| <b>Total Personnel Expenses</b>             | \$525,994.97        | \$39,778.37        | \$401,509.96        | \$124,485.01       | 76.33 %        |
| <b>Administration Ministry</b>              |                     |                    |                     |                    |                |
| 1-6001 - Advertisement                      | \$1,000.00          | \$0.00             | \$0.00              | \$1,000.00         | 0.00 %         |
| 1-6002 - Bus Insurance/Maintenance          | \$4,000.00          | \$0.00             | \$6,159.40          | (\$2,159.40)       | 153.98 %       |
| 1-6003 - Computer Equipment/Replacement     | \$2,000.00          | \$634.50           | \$1,139.10          | \$860.90           | 56.96 %        |
| 1-6004 - Copier Expenses                    | \$10,000.00         | \$946.16           | \$9,826.46          | \$173.54           | 98.26 %        |
| 1-6006 - General & Grounds Maintenance      | \$18,000.00         | \$0.00             | \$18,035.83         | (\$35.83)          | 100.20 %       |
| 1-6009 - Insurance/Worker's Comp            | \$12,500.00         | \$1,862.00         | \$9,507.00          | \$2,993.00         | 76.06 %        |
| 1-6010 - Kitchen Supplies                   | \$5,000.00          | \$0.00             | \$1,338.12          | \$3,661.88         | 26.76 %        |
| 1-6011 - Maintenance Contract AC            | \$14,000.00         | \$1,262.80         | \$13,684.47         | \$315.53           | 97.75 %        |
| 1-6012 - Office Expenses                    | \$17,000.00         | \$2,576.15         | \$15,890.00         | \$1,110.00         | 93.47 %        |
| 1-6013 - Officer Training                   | \$600.00            | \$0.00             | \$0.00              | \$600.00           | 0.00 %         |
| 1-6014 - Maintenance Reserves               | \$10,000.00         | \$2,424.36         | \$20,543.39         | (\$10,543.39)      | 205.43 %       |
| 1-6015 - Postage                            | \$5,000.00          | \$364.22           | \$3,162.53          | \$1,837.47         | 63.25 %        |
| 1-6016 - Personnel Committee Expense        | \$4,000.00          | \$300.00           | \$300.00            | \$3,700.00         | 7.50 %         |
| 1-6017 - Stewardship Campaign               | \$500.00            | \$9.99             | (\$490.01)          | \$990.01           | 0.00 %         |
| 1-6018 - Telephone                          | \$4,000.00          | \$402.49           | \$3,847.07          | \$152.93           | 96.18 %        |
| 1-6019 - Utilities                          | \$40,000.00         | \$4,945.06         | \$34,747.27         | \$5,252.73         | 86.87 %        |
| <b>Total Administration Ministry</b>        | <b>\$147,600.00</b> | <b>\$15,727.73</b> | <b>\$137,690.63</b> | <b>\$9,909.37</b>  | <b>93.29 %</b> |
| <b>Worship Ministry</b>                     |                     |                    |                     |                    |                |
| 1-6101 - Communion/Worship Supplies         | \$2,000.00          | \$0.00             | \$1,747.11          | \$252.89           | 87.36 %        |
| 1-6102 - Gallery Choir - Music & Supplies   | \$2,400.00          | \$186.19           | \$1,963.74          | \$436.26           | 81.82 %        |
| 1-6103 - Pulpit Supply                      | \$1,000.00          | \$0.00             | \$967.28            | \$32.72            | 96.73 %        |
| 1-6104 - Substitute Organist                | \$1,500.00          | \$0.00             | \$1,425.00          | \$75.00            | 95.00 %        |
| 1-6105 - Choir Recognition                  | \$100.00            | \$0.00             | \$36.83             | \$63.17            | 36.83 %        |
| 1-6107 - Children's Music & Supplies        | \$900.00            | \$16.00            | \$554.89            | \$345.11           | 61.65 %        |
| 1-6108 - Instrument Maintenance & Supplies  | \$4,000.00          | \$850.00           | \$2,666.79          | \$1,333.21         | 66.67 %        |
| 1-6109 - Handbells Supplies                 | \$600.00            | \$0.00             | \$583.05            | \$16.95            | 97.18 %        |
| 1-6111 - Special Events                     | \$3,300.00          | \$0.00             | \$1,513.33          | \$1,786.67         | 45.86 %        |
| 1-6112 - Student Scholarships               | \$15,300.00         | \$1,523.24         | \$13,388.82         | \$1,911.18         | 87.51 %        |
| 1-6113 - Sound Tech                         | \$4,500.00          | \$379.25           | \$3,775.61          | \$724.39           | 83.90 %        |
| 1-6115 - Sign Interpreter                   | \$3,000.00          | \$0.00             | \$1,690.00          | \$1,310.00         | 56.33 %        |
| 1-6116 - Radio Ministry                     | \$5,200.00          | \$0.00             | \$2,775.00          | \$2,425.00         | 53.37 %        |
| 1-6117 - Music & Worship Conf. Scholarships | \$1,500.00          | \$0.00             | \$1,500.00          | \$0.00             | 100.00 %       |
| <b>Total Worship Ministry</b>               | <b>\$45,300.00</b>  | <b>\$2,954.68</b>  | <b>\$34,587.45</b>  | <b>\$10,712.55</b> | <b>76.35 %</b> |
| <b>Education Ministry</b>                   |                     |                    |                     |                    |                |
| <b>Education Expenses</b>                   |                     |                    |                     |                    |                |
| 1-6201 - Vacation Bible School              | \$2,500.00          | \$0.00             | \$2,377.11          | \$122.89           | 95.08 %        |
| 1-6202 - Christian Ed                       | \$8,500.00          | \$2,550.97         | \$4,267.22          | \$4,232.78         | 50.20 %        |
| 1-6203 - Sunday AM Nursery Salaries         | \$9,500.00          | \$592.57           | \$6,009.96          | \$3,490.04         | 63.26 %        |
| 1-6204 - Library                            | \$500.00            | \$0.00             | \$0.00              | \$500.00           | 0.00 %         |
| 1-6205 - Technology                         | \$500.00            | \$0.00             | \$0.00              | \$500.00           | 0.00 %         |
| <b>Total Education Expenses</b>             | <b>\$21,500.00</b>  | <b>\$3,143.54</b>  | <b>\$12,654.29</b>  | <b>\$8,845.71</b>  | <b>58.86 %</b> |
| <b>Youth Expenses</b>                       |                     |                    |                     |                    |                |
| 1-6301 - Youth Min Program Expenses         | \$1,500.00          | \$0.00             | \$837.12            | \$662.88           | 55.81 %        |
| 1-6302 - Youth Conf/Trips                   | \$11,250.00         | \$210.09           | \$6,883.56          | \$4,366.44         | 61.19 %        |

**First Presbyterian Church**  
**Analysis of Revenues & Expenses - Detail**  
**January to October 2018**

Note: The Report Option to include Open Transactions is selected.

| Accounts                                | Annual Budget<br>(This Year) | MTD Actual<br>(This Year) | YTD Actual<br>(This Year) | Annual Budget<br>Remaining<br>(This Year) | % of Annual<br>Budget Used<br>(This Year) |
|---|------------------------------|---------------------------|---------------------------|---|---|
| 1-6303 - Youth Council/Advisor/Training | \$2,225.00                   | \$0.00                    | \$585.91                  | \$1,639.09                                | 26.33 %                                   |
| 1-6304 - Youth Special Events           | \$1,950.00                   | (\$340.33)                | \$331.68                  | \$1,618.32                                | 17.01 %                                   |
| 1-6311 - Youth Scholarship Fund         | \$1,500.00                   | \$0.00                    | \$1,500.00                | \$0.00                                    | 100.00 %                                  |
| 1-6312 - Youth Montreat Housing         | \$1,600.00                   | \$0.00                    | \$2,095.00                | (\$495.00)                                | 130.94 %                                  |
| 1-6313 - Kids Club                      | \$500.00                     | (\$73.02)                 | \$81.97                   | \$418.03                                  | 16.39 %                                   |
| <b>Total Youth Expenses</b>             | <b>\$20,525.00</b>           | <b>(\$203.26)</b>         | <b>\$12,315.24</b>        | <b>\$8,209.76</b>                         | <b>60.00 %</b>                            |
| <b>Total Education Ministry</b>         | <b>\$42,025.00</b>           | <b>\$2,940.28</b>         | <b>\$24,969.53</b>        | <b>\$17,055.47</b>                        | <b>59.42 %</b>                            |
| <b>Missions Ministry</b>                |                              |                           |                           |   |   |
| 1-6401 - Gvill Shelter/Emergency Asst   | \$3,600.00                   | \$0.00                    | \$0.00                    | \$3,600.00                                | 0.00 %                                    |
| 1-6404 - CROP Walk Materials            | \$500.00                     | \$0.00                    | \$0.00                    | \$500.00                                  | 0.00 %                                    |
| 1-6406 - Food Bank                      | \$1,200.00                   | \$0.00                    | \$0.00                    | \$1,200.00                                | 0.00 %                                    |
| 1-6407 - Ulster Project                 | \$1,000.00                   | \$0.00                    | \$0.00                    | \$1,000.00                                | 0.00 %                                    |
| 1-6408 - Presbyterian Benevolence       | \$15,000.00                  | \$0.00                    | \$0.00                    | \$15,000.00                               | 0.00 %                                    |
| 1-6409 - Presbytery/Synod/GA            | \$5,600.00                   | \$0.00                    | \$0.00                    | \$5,600.00                                | 0.00 %                                    |
| 1-6410 - ECU Campus Ministry Program    | \$3,000.00                   | \$0.00                    | \$0.00                    | \$3,000.00                                | 0.00 %                                    |
| 1-6412 - CareNet Counseling Center      | \$2,000.00                   | \$0.00                    | \$0.00                    | \$2,000.00                                | 0.00 %                                    |
| 1-6416 - Fellowship Christian Athletes  | \$1,000.00                   | \$0.00                    | \$1,000.00                | \$0.00                                    | 100.00 %                                  |
| 1-6418 - Meals on Wheels                | \$800.00                     | \$0.00                    | \$0.00                    | \$800.00                                  | 0.00 %                                    |
| 1-6420 - Literacy Volunteers            | \$800.00                     | \$0.00                    | \$0.00                    | \$800.00                                  | 0.00 %                                    |
| <b>Total Missions Ministry</b>          | <b>\$34,500.00</b>           | <b>\$0.00</b>             | <b>\$1,000.00</b>         | <b>\$33,500.00</b>                        | <b>2.90 %</b>                             |
| <b>Membership Ministry</b>              |                              |                           |                           |   |   |
| 1-6501 - Membership Care                | \$1,950.00                   | \$0.00                    | \$896.52                  | \$1,053.48                                | 45.98 %                                   |
| 1-6504 - Food & Fellowship              | \$2,550.00                   | \$355.15                  | \$758.64                  | \$1,791.36                                | 29.75 %                                   |
| 1-6506 - Age Venturers                  | \$2,000.00                   | \$70.09                   | \$1,420.52                | \$579.48                                  | 71.03 %                                   |
| 1-6508 - CD Ministry Supplies           | \$200.00                     | \$0.00                    | \$0.00                    | \$200.00                                  | 0.00 %                                    |
| 1-6509 - Stephen Ministry               | \$1,500.00                   | \$0.00                    | \$129.03                  | \$1,370.97                                | 8.60 %                                    |
| 1-6517 - Presbyterian Women             | \$1,000.00                   | \$0.00                    | \$7.49                    | \$992.51                                  | 0.75 %                                    |
| 1-6518 - Prayer Shawl-Prayers & Squares | \$2,000.00                   | \$611.41                  | \$1,047.24                | \$952.76                                  | 52.36 %                                   |
| <b>Total Membership Ministry</b>        | <b>\$11,200.00</b>           | <b>\$1,036.65</b>         | <b>\$4,259.44</b>         | <b>\$6,940.56</b>                         | <b>38.03 %</b>                            |
| <b>Total Expenses</b>                   | <b>\$806,619.97</b>          | <b>\$62,437.71</b>        | <b>\$604,017.01</b>       | <b>\$202,602.96</b>                       | <b>74.88 %</b>                            |
| <b>Net Total</b>                        | <b>\$630.03</b>              | <b>(\$11,991.95)</b>      | <b>(\$96,427.75)</b>      | <b>\$97,057.78</b>                        | <b>0.00 %</b>                             |

**Bank Register for October**

|   | <u>2018</u>       | <u>2017</u>       |
|---|-------------------|-------------------|
| Select Bank & Trust (Business Savings - 649) - ALL Sorensen \$          | Closed            | Closed            |
| Select Bank & Trust (Business Savings - 694) - Special Projects Savings | 27,609.37         | 27,554.20         |
| General Checking (Select Bank & Trust - 600)                            | 69,068.91         | 120,314.36        |
| Special Project Checking (Select Bank & Trust - 501)                    | 216,711.22        | 162,601.14        |
| <b>TOTAL</b>  | <b>313,389.50</b> | <b>310,469.70</b> |



| <u>PRESBYTERIAN FOUNDATION PERMANENT FUNDS</u>                  | Market value as<br>of 12-31-17 | 2018<br>Estimated<br>Income<br>Payout | 2018 Q1<br>Payout | 2018 Q2<br>Payout | 2018 Q3<br>Payout | 2018 Q4<br>Payout |
|---|--------------------------------|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Betty Berryhill Endowment Fund for Healthcare Missions          | 77,762.77                      | 3,118.83                              | 784.57            | 781.32            | 781.54            |                   |
| Nell and Fred Webb Endowment Fund                               | 219,859.97                     | 8,847.89                              | 2,214.72          | 2,215.60          | 2,216.06          |                   |
| Mission Endowment Fund  | 222,460.02                     | 8,952.52                              | 2,240.89          | 2,241.79          | 2,242.26          |                   |
| Anna Belle Boyd Sugg & Fordyce Harding Sugg, Sr. Fund           | 12,749.84                      | 500.29                                | 128.65            | 128.52            | 128.56            |                   |
| Mary Potts Goodman Sorensen Endowment                           | 316,317.69                     | 12,729.66                             | 3,186.38          | 3,187.65          | 3188.3            |                   |
| Mrs. Guy B. (Mary ) Smith & Catherine (Kitty) Smith Joyner Fund | 40,457.02                      | 1,628.12                              | 407.54            | 407.69            | \$407.78          |                   |
| Presbyterian Women Memorial Scholarship Endowment Fund          | 41,138.26                      | 1,465.87                              | 416.22            | 424.71            | 438.91            |                   |
| Warren Shelburn Endowment Fund                                  | 133,509.21                     | 5,372.85                              | 1,344.88          | 1,345.42          | 1345.7            |                   |
| Ficklen Worship Fund (New in 2017)                              | 32,289.37                      | 0.00                                  | 0.00              | 0.00              | 0                 |                   |
| <b>TOTAL</b>  | <b>1,096,544.15</b>            | <b>42,616.03</b>                      | <b>10,723.85</b>  | <b>10,732.70</b>  | <b>10,749.11</b>  | <b>0.00</b>       |



| <u>NEW COVENANT MUTUAL FUNDS</u>                            | Report Ending<br>12-31-17 | Report<br>Ending<br>03/31/18 | Report<br>Ending<br>06/30/18 | Report<br>Ending<br>09/30/18 | Report<br>Ending<br>12/31/18 |
|---|---------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Hubert H. and Mary F Bryant Scholarship Fund (Market Value) | 2,991.15                  | 2,962.37                     | 3,033.95                     | 3,147.17                     |                              |
| First Presbyterian Church Building Fund                     | 231,899.87                | 229,690.25                   | 239,078.09                   | 254,089.87                   |                              |

|  | <u>2018</u> | <u>2017</u> |
|--|-------------|-------------|
| Select Bank & Trust (Business Savings- 238) Columbarium Fund | 17,497.99   | 17,463.03   |