

SESSION MINUTES  
First Presbyterian Church  
Greenville, NC  
October 21, 2018

The Session of First Presbyterian Church, Greenville, NC, held a stated meeting in the Fellowship Hall at 7:00 pm on October 21, 2018.

**Elders present:** Catherine Adams, Clay Britt, Carol Cutler, Jessica Davenport, Kayce Dilday, Bill Farris, Todd Fraley, Jeri Jackson, Jason Lee, Bill Lehman, Allen Lyle, Frances Mallison, Suzanne Morrow, Dorothy Muller, Mark Phillips, Ray Spears, Greg Steele, Elizabeth Swaggerty, and Jim Worden.

**Excused:** Rob Ables, Shelley Basnight, Linda Kean, Mary Jon Pabst, Kathleen Randall, and David Webb.

**Absent:** Doug Boyd, Pete West, and Will O'Rear.

**Others Present:** Dave McNeilly, Transitional Pastor and Moderator, Amanda Hines, Associate Pastor, Derek Perry, Church Treasurer, Dick Marks, Clerk of Session, and Elders-elect Patricia Anderson, Kelly Barnhill, Lisa Burgwyn, Richard Eckert, Jenna Leissner, Ann McConnell, Thelma McGowan, Lucy Ogle, Matt Rushing, Tina Silvernail, Eric Walker, and Jim Williams.

Moderator McNeilly called the meeting to order at 7:00 p.m.; a quorum was present. Jim Worden led a devotional and a prayer for the meeting.

PEOPLE ARE IMPORTANT

**Illnesses:**

Special mention was made for John Brookbank, Martha Coffman, Thelma Flye, Ben Lattin, Joyce Lewis, Gerald McGowan, Linda Parham, Joe Sullivan, Earl Trevathan, Sarah Whitehurst, Fred Wood, and Margie Wright.

**Deaths:**

Beth Clark, on September 10, 2018.

Bettie Jean Piner (Debbie Hahn's mother) on September 19, 2018; Joyce Warren (Karen Scull's grandmother) on October 15, 2018; Pam Longnecker (Mickey Longnecker's wife and Jean Klein's daughter-in-law) on October 16, 2018, Michelle Money's mother.

**Birth:** Terrence Clemons's grandson, Chance, on October 7, 2018.

Dave McNeilly led a prayer including all those mentioned under People are Important.

SPECIAL ORDER OF THE DAY – EXAMINATION OF ELDERS-ELECT

Each Elder-elect was asked to describe their faith journey and why they felt called to be an Elder at this time. Following on opportunity for the Session to ask further questions, a motion passed (Morrow/Muller) to sustain the examination and approve these Elders-elect for ordination and/or installation.

COMMUNICATIONS

Letters of thanks came from Little Willie Center, Third Street Academy and Riley's Army for financial support, and from the Fellowship of Christian Athletes for providing pre-game meals. A letter was received from the Presbyterian Foundation along with a check for \$2018.64 resulting from interest on annuities established by the Rev. Richard Gammon for the benefit of the general operating budget. It was passed on to the Church Treasurer.

MINUTES

Minutes were approved for the stated Session meeting of September 23, 2018.

## MINISTRY REPORTS

### **Administration Ministry (Rob Ables/Dorothy Muller)**

A motion passed from the Ministry to approve allowing the use of the church for a lock-in for UKirk on November 9.

A motion passed from the Ministry to approve having a dinner for the Session at 6:30 p.m. on November 4 as part of the Stewardship program and to move Ministry meetings to 7:30 p.m. and Communications Council to 8:30 p.m. on that date.

(Personnel) A motion passed from the Personnel Committee to hire Teresa Savage as the part-time Financial Administrator to replace Deborah Durham. The financial package for the position remains unchanged.

### **Membership Ministry (Catherine Adams/ Bill Lehman)**

A motion passed from the Ministry to approve a process for Session approval of sales in the church – 1) apply as usual through the appropriate Ministry for Session approval of dates and Fellowship Hall use; 2) post the event on the bulletin board; and 3) take down the information the day after the event.

A motion passed from the Ministry to approve displaying raffle items and sales of tickets in the Fellowship Hall on January 27 for the PW Neighbor-to Neighbor program.

A motion passed from the Ministry to approve January 13, 2019 for a blood drive in the Fellowship Hall.

The wild-game feast is on November 7 from 6 to 8 p.m.; the Ministry will provide extra food.

New dates for the pictorial directory are November 6-10.

The Ministry is working on guidelines for bulletin board use for announcing sales.

### **Mission Ministry (Linda Kean/ Mark Phillips)**

The Ministry reported on conversations with Joy Soup Kitchen about their financial crises. After some discussion, a motion passed from the Ministry to use 75% of the Christmas Eve offering to support the Joy Soup Kitchen and the remaining amount to help in the renovation of the kitchen, since many outside groups use the facility.

The Ministry reported to Session about difficulty in getting groups or individuals to commit to serving meals at the Community Crossroads Center and about the costs involved in providing these meals. Following some discussion, a motion passed to allocate \$100 per month from Bucket Brigade income to help with this funding.

A motion passed from the Ministry to approve the ACTION ITEM requests from the Mayfest Committee and to note the information provided (attached).

The Ministry announced that a survey form will be circulated to get information helpful to planning Mayfest 2019.

### **Worship Ministry (Kathleen Randall)**

The Ministry announced that a new schedule for Time for Young Disciples will begin in November – The 1<sup>st</sup> Sunday of the month will be handled by Pastor Dave, the 2<sup>nd</sup> (Bucket Brigade) by Amanda Hines, the 3<sup>rd</sup> Sunday by Kathleen Williams, and the 4<sup>th</sup> (and 5<sup>th</sup> as necessary) by lay volunteers who have been through training.

The Ministry announced that the greening service will be on December 2 (with only one service) and asked for help on November 29 at 6:30 getting ready for this; the Ministry will recruit participants in the greening service.

The Ministry is sponsoring a short survey available on-line and in printed form to assess listenership for the weekly radio broadcast. The Ministry will evaluate the results and make recommendations to the Session about continuing this program.

Further announcements from the Ministry: 2 more volunteers are needed for the Sanctuary Guild; the youth will assist with balcony upkeep; and there will be only one service at 11 a.m. during the month of December.

### **Education Ministry (Ray Spears/Elizabeth Swaggerty)**

A motion passed from the Ministry to approve the Men of the Church selling mums in the parking lot on October 6 to benefit the Youth Program.

Important dates for Education Ministry: October 21 Hymn Festival at 4 p.m., with a dinner and program afterwards for youth to talk about their Honduras experiences; October 28 – Fall Festival with a hot-dog supper and a request to help with trunk-or-treat.

Participation in various activities of the Youth was presented: Mid-high retreat had 20 people total (4 adults, 2 Youth council members, and 14 mid-highs); Fabulous Friday in October had 24 4<sup>th</sup> and 5<sup>th</sup> graders and 5 adults; Youth attendance the past two weeks was 49 and 45; there are 9 members of this year's Confirmation Class; there are 15 youth council members, and 2 FPC members on the New Hope Presbytery Youth Council.

### **TREASURER'S REPORT**

Treasurer Perry called attention to the financial report through September. He noted that we should be at 75% of the budget. Revenues and pledge offerings are at 57% and expenditures at 67%, leading to a deficit in the budget at this point of about \$84,000. He said that many pay off their pledges in the latter part of the year and the ECU lease payment comes in December, so hopefully, we will come close to making the budget. All Foundation accounts are in good shape, and the current balances, although lower than at a comparable time last year, are in reasonable shape.

### **OTHER BUSINESS**

A motion passed to call a congregational meeting at 10:45 a.m. on November 18 to elect congregational representatives for the 2019 church Nominating Committee and to elect a Pastor Nominating Committee, pending approval by the Presbytery.

The meeting was adjourned after a closing prayer by Amanda Hines.

Dave McNeilly, Moderator

Richard Marks, Clerk of Session

## MINISTRY REPORT FORM

First Presbyterian Church  
Greenville, North Carolina

Date: 7 October 2018

Ministry Name: Missions

FROM: Mayfest for Missions 2019 Coordinators – Georganne Perry and Karen Kay

### Items for **ACTION** by Session:

- Approval to conduct a Mayfest 2019 Volunteer Survey for planning purposes from December 30, 2018 – January 31, 2019. (See additional information below.)
- Approval to sell Mayfest 2019 Chicken BBQ Dinner tickets at \$8 per ticket.
- Approval to include five BBQ Chicken Dinner tickets in a congregational mailing announcing Mayfest 2019 events to request voluntary purchase.
- Approval to sell chances on Mayfest 2019 raffle baskets at \$5 per chance.
- Approval to have a poster displayed in the Welcome Center directing people to the Fellowship Hall if they want to purchase chances on Mayfest 2019 items.
- Approval to sell chances on two quilts donated by Prayers and Squares Ministry at \$5 per chance or five chances for \$20.
- Approval to hang/display only the quilts in the Welcome Center and sell the chances in the Fellowship Hall.
- Approval to provide volunteers a chance to win Mayfest Money for every volunteer hour worked. (See additional information below.)
- Approval to hold a Mayfest 2019 Silent Auction. (May 10, 2018)
- Approval to hold a Mayfest 2019 Live Auction. (May 10, 2018 with ticket price TBD)
- Approval to hold a Mayfest 2019 Golf Tournament. (Date and Entry fees TBD)
- Approval to sell tickets to the Mayfest Live Auction event. (Price per ticket TBD)
- Approval to have some space in the Fellowship Hall to store tables on Saturday, April 20 and exclusive use of the Fellowship Hall from Monday, April 22 – Saturday, May 4, 2019.
- Approval to have some space in the Fellowship Hall to set up and sell Mayfest Raffle Basket chances and quilt chances on Sunday mornings from March 24 – April 14, 2019.
- Approval to have use of the small bulletin board outside the kitchen to post Mayfest 2019 information and volunteer sign-up sheets from Saturday, February 9 – Sunday, May 12, 2019.
- Approval to have a Moment for Mission – Mayfest 2019 during both worship services on January 13, March 31, April 7, and April 28, 2019.

### **INFORMATION** Items:

- All Mayfest 2019 proceeds will be used to support local non-profit organizations through the FPC Mayfest for Mission Grant Application process.
- The purpose of the Mayfest 2019 Volunteer Survey is to solicit and organize Mayfest volunteers. Mayfest 2019 coordinators are currently contacting members to serve as Team Captains. The survey will help Team Captains build their teams. A list of Team Captain and Leader positions will be passed around at the scheduled Session meeting to give Elders the opportunity to take the lead.
- Mayfest 2019 volunteers will be offered one chance to win Mayfest money for every volunteer four hours worked. A Mayfest dollar is equal to \$1 American. Mayfest Money is redeemable at Mayfest 2019 events and can be used to purchase Mayfest items to include Bake Sale & Café, and Silent Auction items. Excluded are chances on Raffle Baskets and tickets for the BBQ Chicken Dinner and Live Auction Event. There is no “cash back” on Mayfest Money.
- There will be two drawings for Mayfest Money. The first drawing will be Friday, September 3rd just before the volunteer pre-sale. The second drawing will be at the opening of the Live Auction event. There will be three prizes awarded at each drawing: First prize – 50 Mayfest dollars, Second Prize – 20 Mayfest dollars, Third Prize – 10 Mayfest dollars.
- Easter 2019 falls on the weekend that Mayfest volunteers normally set up the Fellowship Hall and start to accept “drop off” items. Therefore, set up and emptying the containers will not begin until Monday, April 22 and “drop off” will begin on Tuesday, April 23. We will need a large group of volunteers on that Monday to help. Spring break for Pitt County schools is the week of April 22nd. Older youth are welcome to help.